

College Checklist for Adult Learners



College Admission Process

- Ask the admissions office** if the college offers your desired academic program – and if the program will fit your schedule.
 - Also ask about services such as tutoring, career counseling, computer labs, child care, and TRIO Student Support Services.
- Apply for admission.** If you have college credit from another institution, discuss transferring your credits with an admissions representative.
- Set up your student account** on the college's website.
- Take placement tests** if required by the college.
- Meet with an academic advisor** to select and register for classes.

Financial Aid Process

- Apply for scholarships.** Ask about scholarships at the college you plan to attend, and visit [EducationQuest.org](https://www.educationquest.org) to use *ScholarshipQuest* and to find a list of free national scholarship search sites.
- Create an FSA ID** (Federal Student Aid ID) at fsaid.ed.gov. This user name and password will serve as your electronic signature for the FAFSA (Free Application for Federal Student Aid).
- Complete the FAFSA at fafsa.gov.** This is your application for federal, state, and college-based financial aid. Complete the form at least 4 to 6 weeks before school starts.
 - Expect a **Student Aid Report (SAR)** acknowledging that your FAFSA was processed. You'll receive it via an email link.
 - Renew the FAFSA every year you're in college.
- Be prepared for verification.** Watch your student account and email closely as the college might request verification of your FAFSA information. The college will not process your financial aid package until you provide required documents.
- Expect a financial aid award notification.** The college will notify you of the types and amounts of financial aid they're offering you. This could be a combination of grants, work-study, student loans, and scholarships. Accept or reject the financial aid package by the deadline.
 - If you don't receive the notification within three weeks after submitting your FAFSA, contact the college.
- Apply for a student loan**, if necessary. You'll apply at studentloans.gov, but your college will provide instructions.
- Ask your employer** if tuition reimbursement is available.

For *free* help with college planning, contact the location nearest you.

Omaha

Rockbrook Village
11031 Elm Street
402.391.4033
888.357.6300

Lincoln

1300 O Street
402.475.5222
800.303.3745

Kearney

2706 Second Ave.
308.234.6310
800.666.3721

Scottsbluff

1601 E 27th Street
800.303.3745, ext. 6654