



College Access Grant Year-End Budget Report

Please complete this information and return to EducationQuest Foundation.

School Name: _____

Contact Name: _____

Academic Year: 2008-2009 2009-2010 2010-2011 2011-2012

Income and Expenses

Provide a summary of your grant income and expenses:

Annual <i>College Access Grant</i> Amount:	\$
Amount spent this academic year:	\$
Balance	\$

If your school is under by 10% or more of the grant amount, please explain how you plan to use the funds.

If your school is over by 10% or more of the grant amount, please explain how your school is paying for this overage.

Budget Detail

Please submit the following budget summary for your prior year's College Access Grant. If you are using a different format to track your expenses, you may submit that. EducationQuest hopes to learn more about each activities cost, any detail notes on expenses would be appreciated.

Expenses	Proposed	Actual
Travel (college visits, business visits, etc.)		
Activities		
Materials		
Postage		
Printing		
Staff		
Other (explain)		
TOTAL		

Matching Funds

Was your school able to secure matching funds (circle appropriate response): Yes No

What was the source of the matching funds: Cash In-kind Both

If cash, how does your school plan to use it?

Did the total value equal 10% or more of the grant funds: Yes No

If your school was unable to secure matching funds during this academic year, what are the plans to secure matching support?

Proposed Budget

Please submit a proposed budget for the next academic year. Again, you may submit this in a different format, as long as the main categories are captured.

Proposed Budget	Proposed
Travel (college visits, business visits, etc.)	
Activities	
Materials	
Postage	
Printing	
Staff	
Other (explain)	
TOTAL	